

## Example of a Letter to the Birth Father

Date

Name

Address

City, State Zip Code

Dear Mr. \_\_\_\_\_:

I represent (the agency that placed a child for adoption who was born on \_\_\_\_\_.) or I am a Confidential Intermediary, and I represent a woman (or man) who was born on \_\_\_\_\_ and was placed for adoption. My reason for contacting you is that, according to the agency (or court) records, you are named as the father of this child.

Possible second paragraphs depending upon what the adoptee wants:

At this time, we are requesting a non-identifying updated medical/family background history form and a non-identifying letter of introduction from you for this child.

And/or

We have a letter for you from this child and wish to determine your interest in receiving it.

And/or

This child has requested that we contact you to determine if you would be interested in having personal or written contact.

Please give me a call at \_\_\_\_\_ or you may write to me at the above address concerning this matter. It is very important that we hear from you so that I can advise you as to your rights in this matter. Even if you do not wish to have contact or feel that you are not the biological father of this child, I need to speak with you in order to fulfill the requirements of the Maryland law. Thank you for your cooperation.

Sincerely,

Confidential Intermediary